

# Legal Requirements for a New Business in Stanly County

Phone numbers as of December 2009

## Will your business need a Business License (City) .

You will need to call the City where the Business will be located

Tax 10 # required:	Contact NC Dept. Of Revenue	704-786-1151
Albemarle	Albemarle City Hall Collection Window	704-984-9400
Badin	Badin Town Hall	704-422-3470
Locust	Locust City Hall	704-888-5260
Misenheimer	Misenheimer Town Hall	704-463-1234
New London	New London Town Hall	704-463-5423
Norwood	Norwood Town Hall	704-474-3416
Oakboro	Oakboro Town Hall	704-485-3351
Red Cross	Red Cross Town Hall	704-485-3126
Richfield	Richfield Town Hall	704-463-1308
Stanfield	Stanfield Town Hall	704-888-2386

## If your Business is in the County you will need a Business License

<b>Zoning &amp; Sign Permit</b>	Stanly County Planning Dept. 201 S 2nd Street Albemarle, NC 28001	704-986-3660
<b>Fire Prevention Inspection (County)</b>	Albemarle Fire Department 121 N 3rd Street Albemarle, NC 28001	704-984-9475
<b>Health Department Inspection</b>	Stanly Co. Environmental Health 201 S. 2nd Street Albemarle, NC 28001	704-986-3675
<b>Assumed Name</b>	Stanly County Register Of Deeds 201 S 2nd Street Albemarle, NC 28001	704-986-3640
<b>Tax Listing</b>	Stanly County Tax Supervisor 201 S 2nd Street Albemarle, NC 28001	704-982-2183
<b>Unemployment</b>	NC Employment Security	704-982-2183

<b>Insurance Tax</b>	Commission 2215 US 52 N Albemarle, NC 28001	
<b>Workmen's Compensation Insurance</b>	Insurance Agency of your choice	
<b>Sales &amp; Use Tax</b>	NC Dept. of Revenue, "Raleigh, NC"	919-733-3661 704-342-6121
<b>Prepared Food/Beverage Tax</b>	NC Dept. of Revenue Concord, NC	704-786-1151
<b>Room Occupancy (Hotel/Motet)</b>	Chamber of Commerce 116 East North Street Albemarle, NC 28001	704-982-8116
<b>NC Privilege License NC Income Tax</b>	NC Dept. of Revenue License & Excise Tax Division Box 2500 Raleigh, NC 27640	919-733-3673
<b>NC Employer Account Number</b>	PO Box 2500 Raleigh, NC 27640	919-733-4626
<b>US Employer Account Number</b>	US Internal Revenue Service Forms & Publication Department 302 Federal Place, Room 101 Greensboro; NC 27401 <b>Request Form: 55-4</b>	800-829-1040
<b>Alcohol &amp; Beverage Permit</b>	Alcohol Law Enforcement 500 W. Trade Street Charlotte, NC 28202	704-342-6322
<b>Information Cards to Contact Owners in Case of Emergency</b>	Albemarle Police Dept. 203 N 2nd Street Albemarle, NC 28001	704-985-9500
<b>Telephone</b>	Windstream Communications	704-722-2000
<b>Utilities (Gas, Water, Power) for city</b>	Utilities Dept. Administration 141 N 2nd Street Albemarle, NC 28001	704-984-9605
<b>Utilities (Gas, Water, Power) for County</b>	Stanly County Utilities Dept. 201 S 2nd Street Albemarle, NC 28001	704-986-3686

